AUBURN UNIVERSITY INSTITUTIONAL REVIEW BOARD

REQUEST FOR DETERMINATION OF NON-HUMAN SUBJECT RESEARCH

For help, contact: **THE OFFICE OF RESEARCH COMPLIANCE (ORC)**, 115 Ramsay Hall, Auburn University
Phone: **334-844-5966** e-mail: **IRBAdmin@auburn.edu** Web Address: http://www.auburn.edu/research/vpr/ohs

Revised 2/1/2014 **Submit completed form to IRBsubmit@auburn.edu or 115 Ramsay Hall, Auburn University 36849.**

Form must be populated using Adobe Acrobat / Pro 9 or greater standalone program (do not fill out in browser). Hand written forms will not be accepted.

All research involving human subjects at Auburn University must be reviewed by the IRB. If you are unsure whether your study is "research" or involves "human subjects", you may request a determination from the IRB. Determinations will be made after completion and submission of this form for IRB review.

Reference information:

1. *List of identifiers that, if collected, would qualify the research as "human subject research"*
2. *Determination of "Research" or "Human Subject"*

1. Project Personnel

Principal Investigator (PI):

Name _____ **Title** _____ **Dept/School** _____

Dept Head _____ **Address** _____

Campus phone _____ **Alternate phone** _____

AU E-mail _____ **Alternate e-mail** _____

Faculty Advisor Information (if applicable):

Name _____ **Title** _____ **Dept/School** _____

Address _____

Campus phone _____ **Alternate phone** _____

AU E-mail _____ **Alternate e-mail** _____

2. Study Information

Title

3. Project Summary

Answer yes or no to each question below.

a. Will data be collected via a systematic investigation? Yes ☐ No ☐

b. Does the study develop or contribute to generalizable knowledge? *(Will the results be published or publicly presented?)* Yes ☐ No ☐

c. Is the subject population comprised of living individuals? Yes ☐ No ☐

d. Will the investigator intervene through the use of physical procedures, manipulation of subjects, manipulation of subject's environment or interact via communication or interpersonal contact? Yes ☐ No ☐

e. Will the investigator have access to personally identifiable, private information (including names, addresses, phone numbers, etc., or observing behavior during which the subject expects no observation or recording is taking place, or access to information that the subject expects is being kept confidential)? Yes ☐ No ☐

If you've checked "yes" to responses a, b, and c along with either d or e in #3 above, STOP. It is likely that your study involves human subject research. Please complete a Protocol Form or a Request for Exempt Determination. You may contact IRB Administration for more information (IRBAdmin@auburn.edu).

4. Project Description

a. Subject Population (*describe, including age, special population characteristics, etc.)*

b. Brief Summary of project (*Include the research question(s) and a brief description of the methodology, including recruitment and how data will be collected.*):

c. Please attach at copy of your data collection instrument, survey, interview questions, etc.

Signature of Investigator _____ **Date** _____

Signature of Faculty Advisor _____ **Date** _____

FOR ORC OFFICE USE ONLY

DATE RECEIVED IN ORC: _____ **by** _____ **IRB Tracking #:** _____

Auburn University's Institutional Review Board Determination
Based on the information provided by the Investigator, the Auburn IRB has determined that this project:

☐ **DOES NOT** qualify as human subject research as outlined in 45 CFR 46.102(d) and (f) and **is not subject to oversight by the Auburn IRB**.

☐ **DOES** qualify as human subject research. **PI must submit a request for protocol review.**

Comments:

IRB Reviewer:

Signature _____ Printed Name _____ Date _____