How To Submit Waste Cards in CHEMATIXTM

Environmental Health & Safety Department of Risk Management & Safety (334) 844-4870



Creating the Waste Card

• Step One: Choose from the top three options





• After creating the waste card, choose the last option:

UNIVERSITY

Manage your Laboratory Waste

Create Waste Card

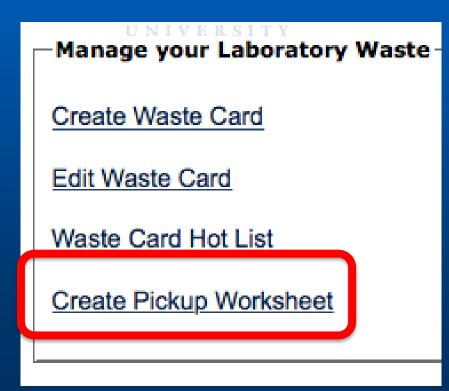
Edit Waste Card

Waste Card Hot List

Create Pickup Worksheet



 In order for your waste to be picked up, you <u>MUST</u> fill out the worksheet





Select your lab room number. ChematixTM will automatically <u>fin</u>d your waste card.

Created By:	Isiorho, Eta	
Department:	Chemistry & Biochemistry	
Phone:	844-4000	
Email Address:	esi0002@suburn.edu	
Location:	Select	
Pickup Contact:	Isiorho, Eta	
Pickup Contact Phone:	844-4000	
This is a Laboratory Closing:		
This Lab is at or exceeding waste storage limit (55 Gal or 1 Quart P Listed):	t B N	AUBURI
Instructions:	S I T S	TINITUPPETTY
(Please limit your comments to 250 characters (4 lines))		
		//
Do you have specific instructions?		



Activity Status: Success							
1 wastecard(s) has found	a for 258/279 Chemi	stry					
Created By: Department: Phone: Email Address:		Isiorho, Eta Chemistry & Biochemi 844-4000 eai0002@auburn.edu	stry				
Location: Pickup Contact:	AUBU	AA_W0708/258/258/27 Isiorho, Eta	9 Chemistry		AUBURN		
Pickup Contact Phone: This is a Laboratory Closing:		844-4000			UNIVERSITY		
This Lab is at or exceeding w (55 Gal or 1 Quart P Listed): Instructions: (Please limit your comments to lines))		asdfasf					
	Av	ailable waste co	40		//		
View Waste Card	<u>Type</u>	Edit Waste Card	Container Size	<u>On</u> Worksheet	Content	AUBURN	
AUW0001YH Toggle	Contaminated mate	rial <u>AUW0001YH</u>	1.0 EA	-	three broken thermometers mercury	UNIVERSITY	
Add Selection(s) to Worksheet	View Details Rep	rint Waste Card PDF					

Select the waste card and add the selection to your worksheet.



User Name: eai0002 Hazardous Materials Pickup Worksheet Activity Status: Success There are no wastecards on any unsubmitted worksheets in the 258/279 Chemistry Created By: Isiorho, Eta Department: Chemistry & Biochemistry 844-4000 Phone: Email Address: eai0002@auburn.edu Location: AA_W0708/258/258/279 Chemistry ᅌ Pickup Contact: Isiorho, Eta **Pickup Contact Phone:** 844-4000 This is a Laboratory Closing: \square This Lab is at or exceeding waste storage limit -(55 Gal or 1 Quart P Listed): Instructions: asdfasf (Please limit your comments to 250 characters (4 lines)) Waste containers on this pickup sheet View Waste **Edit Waste** Container Туре Content Card Size Card AUW0001YH Contaminated material AUW0001YH 1.0 EA three broken thermometers mercury Remove From Worksheet Save Works eet Save & Submit for Pickup

Final Step: Hit the Save & Submit button. If you don't do this, your waste will not be picked up!



Chemical Waste Pick Ups

Many, many thanks to Ms. Eta Isiorho of the Department of Chemistry and Biochemistry for designing this instructional guide!



For more information, contact:

Teyei Datiri Laboratory & Radiation Safety <u>tld0020@auburn.edu</u> (334) 844-4870 Michael Freeman Environmental Health & Safety <u>freemms@auburn.edu</u> (334) 844-4870

