

This form is used to identify the field trip participants and to serve as a reference for emergency and personal contacts for those participants. Participants attending field trips should complete this form prior to the event. A copy of this form should be taken by the Field Trip Leader in charge of the field trip. A copy should also be left with the designated emergency contact person.

Trip Leader Information			
Trip Leader:		Department:	
Office Phone:		Cell/After Hours Phone Number:	
Secondary Contact:		Department:	
Office Phone:		Cell/After Hours Phone Number:	
Trip Participant Contact Information			
Participant Name		Participant Contact Number	Emergency Contact Name and Phone Number
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