

TIGER TIPS

RESOURCES FOR AUBURN RESEARCHERS

NSF Notifications and Requests Changes

Notifications and requests communicate changes in the scope, time, staff or budget of an NSF funded project. Depending on the type of change, awardee organizations must notify or request approval from NSF prior to taking action. Depending on the type of notifications or requests, they can be created and submitted by either the Principal Investigators (PIs) and/or Sponsored Project Offices (SPOs).

As part of the effort to modernize Fastlane, NSF will transition notifications and requests from Fastlane to Research.gov. **Beginning April 24, 2015**, awardees will be able to create and submit three new budget-related requests on Research.gov: salaries of administrative or clerical staff, travel costs for dependents, and additional categories of participant support costs other than those described in 2 CFR § 200.75 (such as, incentives, gifts, souvenirs, t-shirts and/or memorabilia). All other existing notifications and requests will continue to reside in Fastlane and will be migrated in the future. The table below provides the location for each notification and request.

Type	Notification or Request	Location
Budget Activities		
Additional categories of participant support costs other than those described in 2 CFR § 200.75 (such as incentives, gifts, souvenirs, t-shirts and/or memorabilia)	Request	Research.gov as of 4/24/15
Change in Person-Months Devoted to Project	Request	Fastlane
Pre-award Costs in Excess of 90 days	Request	Fastlane
Reallocation of Funds Provided for Participant Support Costs	Request	Fastlane
Rearrangements/Alterations in excess of \$25,000 (Construction)	Request	Fastlane
Salaries of Administrative or Clerical Staff	Request	Research.gov as of 4/24/15
Travel Costs for Dependents	Request	Research.gov as of 4/24/15
No-Cost Extension		
Grantee-Approved No-Cost Extension	Notification	Fastlane
First NSF-Approved No-Cost Extension	Request	Fastlane
Second NSF-Approved No-Cost Extension	Request	Fastlane
Changes in Objectives, Scope, or Methodology or other Significant Changes		
Change in Objective or Scope	Request	Fastlane
Significant Changes/Delays or Events of Unusual Interest	Request	Fastlane

Type	Notification or Request	Location
Significant Changes in Methods/Procedures	Notification	Fastlane
Changes in PI/PD and co-PI/PD		
Long-Term Disengagement of the PI/Project Director (PD) or co-PI/co-PD	Request	Fastlane
PI/PD or co-PI/co-PD Transfer from one organization to another	Request	Fastlane
Substitute PI/PD or co-PI/co-PD	Request	Fastlane
Withdrawal of PI/PD or co-PI/co-PD	Request	Fastlane
Other		
Annual and Final Cost Share Notification by Recipient	Notification	Fastlane
Conflicts of Interest that cannot be satisfactorily managed, reduced or eliminated and research that proceeds without the imposition of conditions or restrictions when a conflict of interest exists	Notification	Fastlane
Subawarding, Transferring or Contracting Out Part of an NSF Award	Request	Fastlane