

Taking Responsible Conduct of Research (RCR) Training

- ➔ **Do I need to take RCR Training?** Training currently depends on sponsor requirements.
- **NSF.** Student (undergraduate and graduate) and postdoctoral researchers who "receive NSF funds" by way of salary, stipend or scholarship support to 1) conduct research on a NSF grant and/or 2) engage in research as part of an academic program are required to complete RCR training.
 - See NSF training exclusions and FAQs [here](#).
 - **USDA-NIFA.** All participants (PDs, faculty, undergraduate students, graduate students, postdocs and any staff, whether paid or unpaid) are required to complete RCR training.
 - See NIFA training exceptions and FAQs [here](#).
 - **Other Sponsors.** Other sponsors typically do not require researchers to complete RCR training.
 - Regardless of funding source, RCR training is available to all researchers and strongly encouraged by Auburn University to optimize career paths and scientific contributions.
- ➔ **When do I take RCR Training?** Sponsor-required RCR training must be complete before participation or payment from the project.
- ➔ **How do I take RCR Training?** Auburn University provides RCR training as an online course through the Collaborative Institutional Training Initiative (CITI) at the University of Miami.
- **New CITI Users.** See [how to register](#) as a CITI user. Steps to enroll in RCR training are [in this Guide](#).
 - **Previously Registered CITI Users.** To complete RCR training, [log into CITI](#), click "Add a Course or Update Learner Group," and add the appropriate RCR **Basic** course.
 - **Which RCR Course do I choose?** Consider your role and the type of activities you will conduct on the project and choose among the offered courses: 1) Biomedical Sciences (includes modules for Human and Animal Subjects Research), 2) Social, Behavioral and Education Sciences (includes a module for Human Subjects Research only), 3) Humanities (same), 4) Engineering and Computing (same), and 5) Physical Sciences (no module for either Human or Animal Subjects Research).
 - You must complete a RCR Basic course before taking the Refresher course.
 - For sponsor-required training, you must choose a RCR course other than Research Administration.
- ➔ **What steps do I take when my RCR training expires?**
- **Training Expiration and Extension.** A CITI RCR Training Certificate earned by completing a RCR Basic course expires after five (5) years. Completing the RCR Refresher course extends your Training Certificate for another five (5) years.
 - **Manual RCR Refresher Enrollment.** If you have completed the RCR Basic Course, [log into CITI](#), click "Add a Course or Update Learner Group" at your Main Menu and add an appropriate RCR Refresher course. See "Which RCR Course?" above.
 - **Automatic RCR Refresher Enrollment.** You may receive an email from CITI informing you that your RCR training is expiring and enrolling you in a RCR Refresher course. Use the login in the email to access CITI, complete the Refresher course and extend your Training Certificate.
 - **Exception.** If you need to meet sponsor training requirements and you are automatically enrolled in the Research Administration RCR Refresher course, you must choose another RCR course.