

AUBURN UNIVERSITY INSTITUTIONAL REVIEW BOARD

Assurance of Anonymous Data Collection

Form must be populated using Adobe Acrobat / Pro 9 or greater standalone program (do not fill out in browser). Hand written forms will not be accepted.

For help, contact: **THE OFFICE OF RESEARCH COMPLIANCE (ORC)**

Phone: 334-844-5966

e-mail: IRBAdmin@auburn.edu

Web Address: <http://www.auburn.edu/research/vpr/ohs>

Revised 10.08.2020

Submit completed form [through the IRB Submission Page](#)

Principal Investigator

Protocol #

Title of Study

When conducting surveys within SONA that collect data which with electronic data collection are considered greater than minimal risk, documentation of further protection is required. . "Minimal risk means that the probability and magnitude of harm or discomfort anticipated in the research are not greater in and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests." See the Common Rule at <http://www.hhs.gov/ohrp/humansubjects/guidance/45cfr46.html#46.102>. For survey data, the IRB has determined that certain data if linked in any way to a participant would constitute greater than minimal risk and electronic collection and storage of these data in a linked or identifiable form would constitute unwarranted social risk to participants. These data include but are not limited to: collection of sensitive aspects of the participant's own behavior, such as illegal conduct, drug use, sexual behavior or use of alcohol, collection of data regarding evaluations of supervisors, employers, teachers, or others in positions of authority over them, and collection of protected health information.

To provide additional protection for these data, the IRB asks that the following be documented:

SONA Administrator

I attest that the above study has been labeled and properly set up in the SONA system for anonymous data collection whereby at no point could linking of data to a participant occur in data collection, storage, or allocation of extra credit.

Signature of SONA Administrator

Print Name

Date

Investigator set up in Qualtrics

I attest that I have followed all procedures in Qualtrics to turn off collection and/or storage of any linking mechanism of participants to the data including email addresses, IP addresses or any other link of the participant to their participation or responses.

Signature of Principal Investigator

Print Name

Date

FOR ORC OFFICE USE ONLY

DATE RECEIVED IN ORC: _____ by _____

DATE OF IRB REVIEW: _____ by _____

IRB Acknowledgement of Documentation

Signature of IRB Reviewer

Print Name

Date