**

*Office of Research Security*

**Foreign Visitor Control Form**

**This form should be submitted THIRTY DAYS prior to the foreign visitor’s arrival.**

**Instructions:**

All sections of this form must be complete, to include signatures of Hosting Faculty and the Department Chair. The following should be attached to this form:

* *Invitation Letter (if applicable)*
* *A copy of the foreign visitor’s passport*
* *A copy of the foreign visitor’s visa (if applicable)*
* *Curriculum Vitae or Resume*
* *Detailed Description of Research Activity or Visit*
* *DS 2019 (if applicable)*
* *Banner ID Request Form (if applicable)*

Please submit this completed form and attachments to:

Research Security Office  
 ATTN: Dan Emmett  
 2527 Advanced Engineering Research Laboratory

**Name of Foreign Visitor:**

**Dates of Visit:**

**Campus Buildings to be Visited:**

**Name of Hosting Faculty:**

**Purpose of Visit:**

*Foreign visitors must not be allowed access to any export controlled technology or technical data as defined by the Export Administration Regulations (EAR) and International Traffic in Arms Regulations (ITAR).* **Your signature below signifies your understanding of this requirement.**

***Hosting Faculty Signature Date***

***Department Chair Signature Date***

***FSO / Security Designee Signature Date***