

OFFICE OF THE GOVERNOR

KAY IVEY
GOVERNOR



ALABAMA DEPARTMENT OF ECONOMIC
AND COMMUNITY AFFAIRS

KENNETH W. BOSWELL
DIRECTOR

STATE OF ALABAMA

March 18, 2020

MEMORANDUM

TO: All Interested Parties

FROM: Maureen Neighbors, Energy Division Chief *MEM*
Karl Frost, Energy Efficiency Unit Chief
Brenda Mock, Community Services and Weatherization Unit Chief

RE: Plan for workflow during Coronavirus (COVID-19) disruption

Governor Kay Ivey has issued guidelines for government operations in response to COVID-19. As such, the Alabama Department of Economic and Community Affairs Energy Division will be operating remotely, with limited essential staff members onsite. To keep things running smoothly, all staff will be checking email and voice mail during normal business hours from Wednesday, March 18, 2020 through Friday, April 3, 2020. We anticipate returning to normal operations on Monday, April 6, 2020; however, because this situation is very fluid and unprecedented, we will continue to update you if any changes occur.

During this time, we ask that you conduct business through email or phone calls. Please mail correspondence to the office as you normally would but send an electronic version to your program person as well. We will be processing payments but please be advised, payments may take a few additional business days to process.

The following list of program staff are happy to help you:

Alabama Broadband Accessibility Fund (ABAF)
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Alabama Energy and Residential Codes
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Alabama Inland Port Infrastructure Program
Chris Murphy chris.murphy@adeca.alabama.gov

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Alabama Research and Development Enhancement Fund (ARDEF)

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Volkswagen (VW) Settlement

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