**HRP-902 – APPENDIX – ANONYMOUS DATA COLLECTION ASSURANCE**

**INSTRUCTIONS:**

* Use HRP-902 when you will be collecting anonymous data that is sensitive in nature or could be considered more than minimal risk if it were to be identifiable.
* Delete all orange italicized instructional/help text prior to submitting.

**PROTOCOL TITLE:** *Include the full study title*

**PRINCIPAL INVESTIGATOR:**

 **Name:**

 **Department:**

 **Email address:**

When conducting surveys within SONA that collect sensitive or more than minimal risk data electronically, documentation of further protection is required. “Minimal risk” means that the probability and magnitude of harm or discomfort anticipated in the research are not greater in and of themselves than those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests. See the [Common Rule](http://www.hhs.gov/ohrp/humansubjects/guidance/45cfr46.html#46.102) for more information.

For survey data, the IRB has determined that certain data, if linked in any way to a participant, would constitute greater than minimal risk and electronic collection and storage of these data in a linked or identifiable form would constitute unwarranted social risk to participants. These data include, but are not limited to, collection of sensitive aspects of the participant’s own behavior (e.g., illegal conduct, drug use, sexual behavior or use of alcohol), collection of data regarding evaluations of supervisors, employers, teachers, or others in positions of authority over them, and collection of protected health information.

**To provide additional protection for these data, the IRB asks that the following be documented:**

**SONA Administrator**

I attest that the above study has been labeled and properly set up in the SONA system for anonymous data collection whereby at no point could linking of data to a participant occur in data collection, storage, or allocation of extra credit.

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Signature of SONA Administrator Date

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Printed Name of SONA Administrator

 **Investigator set up in Qualtrics**

I attest that I have followed all procedures in Qualtrics to turn off collection and/or storage of any linking mechanism of participants to the data including email addresses, IP addresses, or any other link of the participant to their participation or responses.

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Signature of Principal Investigator Date

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Printed Name of Principal Investigator