HRP-316 | 7/31/2024

WORKSHEET: Payments

The purpose of this worksheet is to provide support for the convened IRB or Designated Reviewers when evaluating payments to subjects or their Legally Authorized Representatives.[[1]](#endnote-2)

1. Requirements for Payments (Check if “Yes”. All must be checked)

[ ]  All payments are described in the protocol including: (Check if “Yes”. All must be checked)

[ ]  Amount

[ ]  Method

[ ]  Timing of disbursement

[ ]  Credit for payment accrues as the study progresses.

[ ]  Payment is not contingent upon completing the entire study.

[ ]  The amount of payment and the proposed method and timing of disbursement is neither coercive nor presented undue influence.

[ ]  Any amount paid as a bonus for completion is reasonable and not so large as to unduly induce subjects to stay in the study when they would otherwise have withdrawn and is evaluated in context of any reimbursement or compensation payment included in the study.

[ ]  All information concerning payment, including the amount and schedule of payments, is in the informed consent document.

[ ]  If payment is over $100, and there is not an exception from Payment and Procurement Services, there is language in the consent form regarding registering as a vendor, and the disclosure of sensitive information in doing so.

[ ]  Compensation does not include a coupon good for a discount on the purchase price of the product once it has been approved.

1. This document satisfies AAHRPP elements II.3.C-II.3.C.1, III.1.E [↑](#endnote-ref-2)