



AUBURN

Women in Technology

Constitution of
Auburn Women in Technology Spring 2023
Updated 9/2024

Article I

Name and Affiliations

Section 1

The name of the ERG is Auburn Women in Technology.

Section 2

Auburn Women in Technology is affiliated with Auburn's Committee of Access, Engagement, and Opportunity.

Article II

Purpose

Section 1

The purpose of Auburn Women in Technology is to build a robust technical community by dismantling inequities, fueling belonging, and inspiring women and their allies as they advance their careers, through internal and external outreach, mentorship, and leadership.

Article III

Membership

Section 1: Non-Discrimination

No university ERG may be denied membership on the basis of race, sex, religion, national origin, color, age, disability, gender identity or expression, sexual orientation, or veteran status.

Section 2: General Members

Membership is restricted to Auburn University faculty, staff, and employees. No university employee may be denied membership on the basis of race, sex, religion, national origin, color, age, disability, gender identity or expression, sexual orientation, or veteran status.

Section 3: Voting Members

The voting members of the Auburn Women in Technology are those who serve on the Leadership Team.

Article IV

Officers

Section 1

The officers shall be - Leadership Sponsor and Co-Chairs.

Section 2

The qualification for each office includes:

Leadership Sponsor - Must hold a leadership role in a technology-related group on campus. Establishes overarching goals and vision for the group. Ensures that all group activities support the goals and vision.

Co-Chairs - Must have superb organization skills, attention to detail, and follow-through. Calls group meetings, takes meeting notes, assigns follow-up responsibilities.

Section 3

Officers will hold office for one year. Elections will be held each January during the group's monthly meeting and will be awarded through a group vote of a simple majority.

Section 4

If an officer's position is to become vacant during their term, the following will take place. The group will elect a voting member to resume responsibilities of the role in the interim, until the next election occurs.

Article V

Advisors

Section 1

The Auburn Women in Technology may have an Auburn University faculty, administrator, or staff member serving as Advisor. Advisor not required to gain sponsorship from OID. It has been determined at this time that an Advisor is not necessary. This topic can be revisited each year during elections.

Article VI

Meetings

Section 1

Leadership Meetings are scheduled to occur monthly and will be called by a Co-Chair, They can occur in-person or virtually. A minimum of fifty percent of members must be present to conduct business at the organization's meetings.

Group meetings for all members will be held on a regular basis, at least quarterly. Meeting Cadence is being determined now based on interest and availability.

Section 2

Special meetings can be called by any officer and a minimum of 48 hours' notice should be given to members.

Article VII

Amendments

Section 1

This constitution shall be amended by a majority vote of the membership at any regular or special meeting. Any voting member can submit proposed changes to the constitution and bylaws at any time. These will be addressed during each monthly meeting.

Bylaws of
Auburn Women in Technology, Spring 2023

Article I

Membership

Section 1

Any Auburn employee is welcome to become a member. Official member lists will be updated each spring and fall for record-keeping purposes. Membership is available on a rolling basis and is open year-round, but the official recruiting seasons occur in spring and fall.

Section 2

Members must provide their email address to receive group communications and updates and are expected to attend one group event per year at minimum.

Section 3

Members who do not participate in one event per year will be removed from the group, with the exception of extenuating circumstances which can be addressed by the voting members.

Article II

Officer Duties

Section 1

Leadership Sponsor – Provides vision, strategic insights from an Auburn perspective, and direction as it relates to Auburn’s goals and strategic plans. This position would be voted on by the Leadership team with a simple majority vote.

Co-Chairs- Establishes overarching goals and vision for the group. Ensures that all group activities support the goals and vision. Calls group meetings, take meeting notes, and assigns follow-up responsibilities.

Article III

Election of Officers

Section 1

Elections of new officers will take place each January. – There is a Leadership team that has rotating members. For 2023 the team consists of 10 members.

Section 2

Voting members can self-nominate or submit a nomination to the group secretary one week in advance of the annual election.

Section 3

Members who are running for office must verbally accept position responsibilities following the sharing of election results.

Section 4

Officers must be elected by simple majority, and voting will be conducted by secret ballot.

Section 5

If an officer decides to step down from an office or is no longer enrolled an interim would be appointed. The same procedures would be followed as outlined for the annual election process.

Section 6

Officers can be impeached by group vote of a simple majority..

Article IV

Committees

Section 1

There are no specified committees at this time.

Article V

Amendment of Bylaws

Section 1

Bylaws are apt to change more often than the constitution, thus, amending should be somewhat easier. Bylaws may be amended by proposing in writing and reading the change at a general meeting of the membership and then bringing the proposed change up for a vote at the next general meeting with a 2/3 majority vote of the membership present (a quorum being present). An amendment will be sent to the body for review a minimum of 30 days prior to a vote.