



# AUBURN

## Women in Technology

Bylaws of  
Auburn Women in Technology  
*Updated 9/2024*

Article I

Membership

Section 1

Any Auburn employee is welcome to become a member. Official member lists will be updated each spring and fall for record-keeping purposes. Membership is available on a rolling basis and is open year-round, but the official recruiting seasons occur in spring and fall.

Section 2

Members must provide their email address to receive group communications and updates and are expected to attend one group event per year at minimum.

Section 3

Members who do not participate in one event per year will be removed from the group, with the exception of extenuating circumstances which can be addressed by the voting members.

Article II

Officer Duties

Section 1

**Leadership Sponsor** – Provides vision, strategic insights from an Auburn perspective, and direction as it relates to Auburn’s goals and strategic plans. This position would be voted on by the Leadership team with a simple majority vote.

**Co-Chairs**- Establishes overarching goals and vision for the group. Ensures that all group activities support the goals and vision. Calls group meetings, take meeting notes, and assigns follow-up responsibilities.

### Article III

#### Election of Officers

##### Section 1

Elections of new officers will take place each January. – There is a Leadership team that has rotating members. For 2023 the team consists of 10 members.

##### Section 2

Voting members can self-nominate or submit a nomination to the group secretary one week in advance of the annual election.

##### Section 3

Members who are running for office must verbally accept position responsibilities following the sharing of election results.

##### Section 4

Officers must be elected by simple majority, and voting will be conducted by secret ballot.

##### Section 5

If an officer decides to step down from an office or is no longer enrolled an interim would be appointed. The same procedures would be followed as outlined for the annual election process.

##### Section 6

Officers can be impeached by group vote of a simple majority..

#### Article IV

#### Committees

##### Section 1

There are no specified committees at this time.

#### Article V

#### Amendment of Bylaws

##### Section 1

Bylaws are apt to change more often than the constitution, thus, amending should be somewhat easier. Bylaws may be amended by proposing in writing and reading the change at a general meeting of the membership and then bringing the proposed change up for a vote at the next general meeting with a 2/3 majority vote of the membership present (a quorum being present). An amendment will be sent to the body for review a minimum of 30 days prior to a vote.