

## Auburn University Lab Safety Survey

<b>Dept.:</b>		<b>Building/Room No:</b>	
<b>PI/Faculty Member/Technician:</b>			
<b>RMS Rep:</b>		<b>Date:</b>	
<b>YES</b>	<b>NO</b>	<b>General Information</b>	<b>Comments</b>
<input type="checkbox"/>	<input type="checkbox"/>	Are paper towels and soap readily available for hand washing?	
<input type="checkbox"/>	<input type="checkbox"/>	Are lab personnel wearing long pants and/or closed toed shoes in the laboratory?	
<input type="checkbox"/>	<input type="checkbox"/>	Are lab personnel not eating or drinking in the laboratory?	
<b>YES</b>	<b>NO</b>	<b>Personal Protective Equipment (PPE)</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Is emergency equipment (i.e. eyewash, safety shower, etc) clear of obstructions?	
<input type="checkbox"/>	<input type="checkbox"/>	Is emergency eyewash properly tested and documented?	
<input type="checkbox"/>	<input type="checkbox"/>	Is Personal Protective Equipment (PPE) available and appropriate?	
<input type="checkbox"/>	<input type="checkbox"/>	Is a Spill Kit readily available and appropriate for the materials being stored?	
<input type="checkbox"/>	<input type="checkbox"/>	Is a First Aid Kit available/maintained?	
<b>YES</b>	<b>NO</b>	<b>Fume Hoods/Laminar Flow Hoods</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Are Laminar Flow hoods certified?	
<input type="checkbox"/>	<input type="checkbox"/>	Are fume hoods certified?	
<input type="checkbox"/>	<input type="checkbox"/>	Is sash kept at the specified height on the hood (usually 18") while working and closed when fume hood not in use?	
<input type="checkbox"/>	<input type="checkbox"/>	Is equipment used inside the fume hood appropriately positioned?	
<input type="checkbox"/>	<input type="checkbox"/>	Is the fume hood used for intended use and not for storage (supplies, chemicals, and chemical waste)?	
<b>YES</b>	<b>NO</b>	<b>Signage/Labeling</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Is the Auburn University Emergency Contact list posted?	
<input type="checkbox"/>	<input type="checkbox"/>	Is laboratory equipment /devices/supplies properly labeled "No Food or Drink" or "Research Use Only"? (Refrigerators, Microwaves, Secondary containers, Food, Ice m/c)	
<input type="checkbox"/>	<input type="checkbox"/>	Is there a door sign on all laboratory entrances?	
<input type="checkbox"/>	<input type="checkbox"/>	Is the door sign information accurate?	
<b>YES</b>	<b>NO</b>	<b>Chemical Storage</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Are chemical storage areas adequately identified?	
<input type="checkbox"/>	<input type="checkbox"/>	Are all hazardous liquid chemicals stored below eye-level?	
<input type="checkbox"/>	<input type="checkbox"/>	Are all chemical containers, including primary and secondary properly labeled?	
<input type="checkbox"/>	<input type="checkbox"/>	Are chemicals stored according to compatibility?	
<input type="checkbox"/>	<input type="checkbox"/>	Are chemical containers clean, in good condition, and closed?	
<input type="checkbox"/>	<input type="checkbox"/>	Is the volume of flammable liquids stored outside of flammable cabinets 10 gallons or less? Note: This volume applies to all chemicals stored in the lab including chemical waste.	
<input type="checkbox"/>	<input type="checkbox"/>	Are peroxide forming chemicals dated when opened?	
<input type="checkbox"/>	<input type="checkbox"/>	Are peroxide forming chemicals properly disposed of before the date of expiration?	

		Are Explosion Proof or Flammable Materials Storage refrigerators(s) used for storing flammable liquids?	
		Is the laboratory in compliance with Auburn University Chemical Inventory Management System (i.e. Chematix)	
		Are old chemical label(s) completely removed or defaced before the container is reused?	
<b>YES</b>	<b>NO</b>	<b>Compressed Gas Storage</b>	
		Are gas cylinder straps in good condition?	
		Are compressed gas cylinder(s) and lecture bottle(s) labeled?	
		Are toxic gases properly stored?	
		Are compressed gas cylinder(s) and lecture bottle(s) in good condition?	
		Are gas cylinders properly stored/secured (chained, strapped, etc)?	
		Are gas cylinders capped, collared, or tapped with regulator?	
<b>YES</b>	<b>NO</b>	<b>Waste Management</b>	
		Is broken glassware handled according to AU RMS policies?	
		Are sharps disposed of properly?	
		Is secondary containment (pan or tray) used to store hazardous waste?	
		Is the Medical Waste Accumulation Area clearly designated?	
		Is the Chemical Waste Accumulation Area clearly designated?	
		Are chemical waste containers closed at all times except when adding waste?	
		Are chemical waste containers clearly labeled with the words "waste" and identity (using full chemical names) of the waste constituents?	
		Are chemical waste containers maintained in good condition (i.e. clean, no rust, dents or leaks, etc.) and compatible with the wastes they contain?	
		Is regulated medical waste (RMW) placed in an appropriate container (red-bag within red outer container or red sharps) marked with the biohazard symbol?	
<b>YES</b>	<b>NO</b>	<b>Fire and Life Safety</b>	
		Are all potential ignition sources (vacuum pumps, hot plates, etc.) segregated from flammables/combustibles?	
		Are power strips used appropriately and not plugged into another power strip or an extension cord?	
		Are the appropriate fire extinguishers available for the research being performed?	
		Is the policy of no space heaters in labs being followed?	
		Is there at least 18 inches of clearance below sprinkler heads?	
		Are all means of egress (exit, exit access and discharge) clear and unobstructed?	
		Are fire extinguishers unobstructed?	
		Are all electrical cords in good condition?	
		Is the policy of no extension cords being followed?	

YES	NO	Training/Documentation/Publications
		Have lab workers taken annual Lab Safety Training?
		Have lab workers taken Biosafety Training?
YES	NO	Specific Biological Safety Issues
		Flame gas burner is not used in the biosafety cabinet.
		Are BSCs certified?
		Is all biohazardous waste decontaminated prior to disposal?
		Are Biological Use Authorizations (BUAs) on file and current?
		Is appropriate laboratory furniture available for laboratories with biological hazards?
		Are autoclaves tested monthly with biological indicator?
		FOR LABS AT RISK FOR BLOODBORNE PATHOGENS EXPOSURE: Is Hepatitis B vaccination consent/declination form available?