

Policy on Minors Program/Activity Registration Form

This form must be scanned and uploaded to the Event Management Protocol Website when registering your event. Failure to submit this form with registration will result in denial of your event. Your event may be tentatively accepted pending completion of full online registration.

Please be advised that the program/activity and all program staff must be in compliance with the Auburn University "Policy on Minors Involved in University-Sponsored Programs or Programs Held at the University and/or Housed in University Facilities."

Name of Program/Activity: _____

Sponsoring AU Unit: _____

Director of Program/Activity: _____

AU Department: _____

Address: _____ Phone: _____

Email: _____

____ This is an ongoing program with 25 or fewer participants of 8 hours or less duration with at least 2 authorized adults supervising all activities.

Dean/Director/Department Head Name: _____

AU Department: _____

Address: _____ Phone: _____

Email: _____

Description and nature of the program/activity involving minors:

Dates of activity/program: _____

How will the minors participate in the program/activity?:

Does the program/activity involve overnight stay in university Housing?: YES NO (Circle One)

Has all program staff been background checked?: YES NO (Circle One)

Has all program staff completed university required training?: YES NO (Circle One)

Are you requesting an exemption to the Policy on Minors?: YES NO (Circle One)

If you requesting on exemption please explain in detail why this program/or activity should be exempted from all or part of the Policy on Minors:

Signature of program/activity director: _____ Date: _____

Signature of sponsoring unit department head or dean: _____ Date: _____