



# AUBURN UNIVERSITY

## INTERFRATERNITY COUNCIL

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# **Auburn University Interfraternity Council Constitution**

## **PREAMBLE**

We, the members of the Interfraternity Council of Auburn University, do hereby establish this Constitution in order to:

1. Establish a set of standards and guidelines to which each fraternity will adhere.
2. Foster a positive and beneficial relationship between the fraternities and Auburn University by promoting interest between the two entities.
3. Foster a positive and beneficial relationship between the fraternities and Auburn University by insuring cooperation between the two entities.

## **ARTICLE I**

### **NAME**

The name of this organization shall be the Interfraternity Council of Auburn University (hereinafter referred to as the IFC).

## **ARTICLE II**

### **MEMBERSHIP**

Membership in the IFC will be comprised of all member fraternities.

## **ARTICLE III**

### **FINANCE**

The IFC shall have the authority to collect dues from its member fraternities, and use and manage the funds collected from said dues as they see fit.

## **ARTICLE IV**

### **EXECUTIVE**

The Executive branch of the IFC shall consist of the following officers: President, Executive Vice President, Vice President of Risk Management, Vice President of Recruitment, and Vice President of Administration. The IFC Council of Presidents shall be charged with electing the executive officers in November of each year. Only one member from a fraternity shall serve as an Executive Officer at any time. The executive branch shall be headed by the IFC President, who is charged with serving as the chief executive officer. The IFC President shall, to the best of his ability, enforce all articles and sections of the constitution, By-Laws, and IFC policies. Any executive officer may be removed from office for failure to discharge his responsibilities upon a  $\frac{3}{4}$  vote of the IFC Council of Presidents. The request for such removal may be submitted by the President or by one-fourth (1/4) vote of regular member fraternities.

**ARTICLE V**  
**CABINET**

The IFC will appoint a Cabinet, annually, that will be composed of active members with various responsibilities as prescribed by the Executive Vice President.

**ARTICLE VI**  
**LEGISLATIVE**

The IFC Council of Presidents will serve as the legislative branch of the IFC. Each member fraternity shall be represented on the IFC Council of Presidents by its President, who possesses one vote in all matters before the IFC Council of Presidents. The IFC Council of Presidents is granted the authority to adopt such statements of position and policy as may represent member fraternities to the University community and establish regulations governing conduct among member fraternities.

**ARTICLE VII**  
**JUDICIAL**

The Judicial Branch of the IFC will be composed of the IFC Judicial Board, which has the power to interpret and enforce IFC policies, rules, and regulations in accordance with the IFC Constitution and Auburn University's Code of Conduct. The IFC Judicial Board and its proceedings will be governed by the IFC Judicial Constitution.

**ARTICLE VIII**  
**RESOLUTIONS AND POLICIES**

The Interfraternity Council shall adopt resolutions and policies for the conduct of its affairs. The resolutions and policies may be passed, amended, or repealed at any regular meeting of the IFC by a majority vote of the members present. Changes shall be proposed by the executive branch of the IFC on its own motion or upon the request of any member of the IFC Council of Presidents.

The resolutions or policies may be suspended at any meeting of the IFC Council of Presidents according to the Roberts Rules of Order.

**ARTICLE IX**  
**ADVISOR**

The Assistant Director of Greek Life shall be an individual employed by the University to advise and monitor the operations of the Interfraternity Council.

Upon failure or remittance of these duties, the IFC Council of Presidents, by a three-fourths vote, may voice a formal complaint to the Vice President of Student Affairs.

**ARTICLE X**  
**AMENDMENTS AND BY-LAWS**

This Constitution may be amended by a three-fourths vote by the IFC Council of Presidents. Any unstated polices, requirements, duties, and guidelines of the IFC shall be clarified by the IFC By-Laws.

**Auburn University**  
**Interfraternity Council Judicial Constitution**

**PREAMBLE**

The judicial responsibility of the IFC shall be carried out by the IFC Judicial Board.

**ARTICLE I  
PURPOSE**

The purpose of the IFC Judicial Board shall be to:

1. Interpret and enforce IFC policies, guidelines, and Constitution;
2. Enforce policies of Auburn University as may be delegated to the IFC by the Division of Student Affairs.

**ARTICLE II  
MEMBERSHIP**

Membership on the IFC Judicial Board shall include seven (7) persons who are serving or have served on the IFC Council of Presidents and three (3) alternates who are appointed by IFC President. A faculty/staff member shall serve as advisor and does not have a vote on the Judicial Board. One (1) of the students designated by the President shall serve as Chairman of the IFC Judicial Board. The Vice President of Risk Management shall serve as Referral Committee liaison to the Judicial Board.

**ARTICLE III  
DECISIONS**

Decision of the IFC Judicial Board shall be rendered in writing and shall be made public at the next regular meeting of the IFC Council of Presidents. Summer incidents will be handled during the summer unless the fraternity in question is unable to have proper representation.

**ARTICLE IV  
REFERRAL COMMITTEE**

A matter of dispute or a charge of misconduct must first be referred to the IFC Referral Committee by any person or organization before it can be heard by the IFC Judicial Board. The IFC Referral Committee shall be composed of the Vice President of Risk Management, Assistant Director of Greek Life, and the IFC President. The IFC Referral Committee will vote to send the accused party through the Mediation Process, to IFC Judicial Board, or they may dismiss the case.

**ARTILCE V  
QUORUM**

A quorum of the Judicial Board shall be five (5) students and one (1) faculty/staff member, unless the accused parties agree to a different quorum.

**ARTICLE VI  
MEDIATION**

The Mediation Process consists of the parties involved in the offense and also one mediator chosen by each party. Negotiations will ensue by each party until an agreement can be reached. If the issue cannot be resolved, mediation has ended and the case will be heard by the IFC Judicial Board where it will follow due process.

**ARTICLE VII  
IFC JUDICIAL BOARD HEARING PROCESS**

- 1) Pre-Hearing Procedures:

- a) Upon receiving a complaint, the IFC Executive Council and the Office of Greek Life are charged with investigating the alleged incident employing any means they deem necessary to find the facts. These means may include but are not limited to investigations of members and new members and or police reports.
- b) The Vice President of Risk Management will compile all resulting information and documentation following the investigations. This information will be provided to the Judicial Board chairman, Judicial Board advisor, all Judicial Board members and the president of the alleged fraternity if the fraternity is formally being charged and the case will be heard by the Judicial Board.
- c) The Vice President of Risk Management will choose the earliest possible date for the Judicial Board hearing that allows for a minimum of 72 hours of preparation that shall begin when the alleged fraternity receives the appropriate documentation. He shall provide a written documentation of the date of the hearing.

\*Waiver of the 72 hour minimum may be possible if requested in writing by the fraternity. This will be determined by the IFC Vice President of Risk Management.

2) Hearing Procedures:

- a) The hearing shall be closed to all individuals other than the following: the Judicial Board Chairman, six Judicial Board members, the Judicial Board advisor, Vice President of Risk Management, IFC President, Director of Greek Life, and the representatives of the accused party. Upon request of the Judicial Board, other individuals may be present.
- b) The Vice President of Risk Management or another executive officer shall record detailed minutes throughout the entire hearing and will ensure that a typed copy is put into the case file.
- c) All persons, including any witnesses are called into the hearing room. First, the Judicial Board members, accused, and the representative will introduce themselves. The Judicial Board Chairman will start the hearing by stating:
 

“Thank you for attending this hearing of the IFC Judicial Board. It is essential that all information presented in this hearing remain completely confidential. This hearing must be conducted in an orderly manner and anyone violating that directive will be asked to leave. All those participating are obligated to tell only the truth. Other action(s) may be pursued against anyone found to be misrepresenting the truth in this hearing. All discussions and questions must be limited to the specific acts and charges alleged in the incident report or written statement. I will now ask, \_\_\_\_\_-, the IFC VP of Risk Management, to read the charge.”
- d) The Vice President of Risk Management will present the allegations to the Judicial Board.
- e) The accused party shall be allowed to make an opening statement to the Judicial Board.
- f) Following the opening statement, the Director of Greek Life will present the findings of any investigations, police reports, and comments relevant to the case. After this presentation, the Judicial Board will have the opportunity to ask any relevant and pertinent questions. If the Director of Greek Life’s presence is no longer required, he may be dismissed.
- g) The accused party will then be asked to present to the Judicial Board any information they may feel is relevant to the case. The Judicial Board Chairman will state the following:
 

“(Name and fraternity), you have heard the testimony against you. Would you like to make a statement or present any evidence on your behalf?”
- h) After this presentation, the Judicial Board will have the opportunity to question the accused party and clarify any information presented in the case.

- i) If still present, the Director of Greek Life will be given the opportunity for a closing statement followed by a closing statement from the representative of the accused party.
- 3) Post Hearing Deliberation
  - a) Following the hearing, all parties are dismissed and a post hearing deliberation will begin. The Judicial Board Chairman will close the hearing by stating:
    - “Is there any additional information or questions? If not, I would like to excuse all persons except the Judicial Board members so that we can deliberate.”
  - b) The Judicial Board will first determine what information is clear and will go on to compare and contrast the information given in the hearing.
  - c) A decision will then be made stating whether the accused party is “responsible” or “not responsible” for the alleged violations and provide reasoning for the decision. This is decided by a simple majority vote of the Judicial Board members. The Vice President of Risk Management, IFC President, and Judicial Board advisor are non-voting members. The Judicial Board Chairman shall not vote unless there is a tie.
  - d) The discussion will next focus on the severity of the violation and consider precedent if a precedent has been set. The Judicial Board will also look at any relevant accusations made against the organization within the last four years.
  - e) The Judicial Board will provide the necessary sanctions required for the specific violation(s). Next they will state the rationale of the proposed sanctions.
  - f) The Judicial Board’s decision will be delivered in writing to the parties involved within three school days of the Judicial Board Hearing.

## **ARTICLE VIII**

### **VIOLATION LEVELS AND SANCTIONS**

- 1) Level One Violation: Includes but is not limited to vandalism, theft, fights between fraternities, failing to meet IFC grade policy, unregistered party, and violation of IFC constitution, policy or guideline.
  - a) Sanctions
    - i) Warning
    - ii) Fine not in excess of \$10/member (brother/pledge)
    - iii) Letter of Apology
    - iv) Community Service not in excess of 3hrs/member (brother/pledge) that shall not count for spirit points
    - v) Replacing/Repairing lost or damaged property
    - vi) Required to create or update Scholarship/Risk Management program
- 2) Level Two Violation: Includes but is not limited to violation of Auburn University policy, minor hazing violations, harassment, repeated or extreme level one violation, failure to follow FIPG policy, unregistered parties/events.
  - a) Sanctions
    - i) Any combination of Level One sanctions
    - ii) Fine not in excess of \$20/member (brother/pledge)
    - iii) Loss of a party or social function
    - iv) Letter to National office
    - v) Educational Programming
    - vi) Leadership conference
    - vii) Social Probation for a minimum of 1 semester
- 3) Level Three Violation: Includes but is not limited to common supply of alcohol, serving alcohol to minors, alcohol at rush events, use or distribution of illegal drugs, major hazing

violations, violation of multiple IFC/ Auburn University policies, repeat or extreme offenders in all violation categories.

a) Sanctions

- i) Any combination of level One and Two sanctions
- ii) Fine not in excess of \$30/brother
- iii) Letter to National office
- iv) Social probation for a maximum of one academic year
- v) Membership review from National fraternity
- vi) Educational programming
- vii) Community service not in excess of 10hrs/brother that shall not count for spirit points
- viii) IFC Probation for a maximum of one year, which may include any combination of the following
  - (1) Social Probation
  - (2) Intramural Probation from fraternity league
  - (3) Rush limitations in accordance with IFC Rush events such as; incoming freshman list and rush orientation.
  - (4) Restricted participation in IFC events
  - (5) Refusal to recognize fraternity achievements, awards, and trophies
- ix) Recommend to VP of Students Affairs that the chapter be put on University Suspension

- 4) Any sanction or combination of sanctions can be imposed for a particular case. It will be the IFC Judicial Board's responsibility to determine the level of violation for each case. The three levels of violations are intended to assist the IFC Judicial Board in determining the appropriate sanctions to impose.

#### **ARTICLE IX ENFORCEMENT**

- 1) The IFC Vice President of Risk Management, IFC Judicial Board Chairman, and the IFC President will insure the enforcement of sanctions jointly. The VP of Risk Management will be in charge of verifying all documentation presented by the organization in accordance with the Judicial Board's decision.
- 2) If the sanctions are not met by the time designated by the Judicial Board or if the sanctions are violated then the organization will return to Judicial Board for further review and possibly additional sanctions.

#### **ARTICLE X APPEALS**

- 1) Any sanctions rendered by the IFC Judicial Board will be in full effect while the case is going through the appeals process.
- 2) Appeals of the IFC Judicial Board shall be accepted only if one or any combination of the following conditions exist:
  - a) Improper procedure was followed by the IFC Judicial Board
  - b) Due process was denied (Due process shall be the current Mediation flow chart adopted by the Council of Presidents)
  - c) Further evidence is found after the case is heard (case will return to Judicial Board)
  - d) Upon request an appeal will be granted if IFC recognition is suspended
- 3) Procedure:

- a) The fraternity president shall be responsible for notifying the IFC Vice President of Risk Management of their intention to appeal the IFC Judicial Board decision by formal letter within 10 business days of receiving the Judicial Board's decision.
- b) IFC Council of Presidents appellate hearing is called to order by the IFC President
  - i) An explanation is given on the process of appeals
- c) Case brief is presented by IFC Vice President of Risk Management
- d) Decision of the Judicial Board is presented by IFC Judicial Board Chairman
  - i) Details of the Judicial Boards reasoning's are presented
- e) Letter of appeal is presented by IFC Judicial Board Chairman
  - i) President of defending fraternity presents reasons for appeal
- f) Defendant is asked to leave for deliberations
  - i) Motions and discussions are heard from the IFC Council of Presidents
  - ii) Vote of the IFC Council of Presidents is taken
    - (1) 2/3 of members must be present
    - (2) 4/5 vote is required to grant the appeal
- g) Defending president returns
- h) Decision of the IFC Council of Presidents is presented by the IFC President

**ARTICLE XII**  
**AMENDMENTS**

Amendments to this judicial constitution must be proposed by the IFC Judicial Board and require a  $\frac{3}{4}$  vote of the Council of Presidents for ratification.

# **Auburn University**

## **Interfraternity Council By-Laws**

### **1. MEMBERSHIP**

- 1.1. There shall be two classifications of membership in the IFC: Regular and Colony.
- 1.2. Colony members shall be those groups of persons who do not meet the criteria of regular member class but desire to form a fraternity. Achievement of colony member class shall include satisfaction of the following requirements:
  - 1.2.1. Designation as an official colony of any national social college fraternity, if so affiliated.
  - 1.2.2. Submission of a progress report to the IFC Council of Presidents during each academic semester in colony member class.
- 1.3. Regular members shall be those fraternity chapters, which possess a charter from a national college social fraternity and must receive recognition from Auburn University as an approved student organization. Achievement of regular member class shall include satisfaction of the following requirements in colony member class:
  - 1.3.1. Operation for a minimum of six (6) consecutive months immediately prior to application for regular member class.
  - 1.3.2. Consideration of being in good standing with Auburn University.
  - 1.3.3. Maintain a current chapter grade point average which equals or exceeds the current all Greek men's average at the time of application for regular member status.
  - 1.3.4. Membership of at least thirty (30) persons at time of application for regular member status.
  - 1.3.5. Satisfactory record of participation and attendance at IFC events and meetings.
  - 1.3.6. Prove financial security through:
    - 1.3.6.1. Current financial statement
    - 1.3.6.2. Ability to finance a house from national headquarters
    - 1.3.6.3. National headquarters must indicate degree of responsibility in such
  - 1.3.7. Must abide by all rules and policies of IFC and Auburn University.
  - 1.3.8. Must submit membership updates each semester to the Office of Greek Life, and officer updates when appropriate.
  - 1.3.9. Must verify annually to the Office of Greek Life that no rules for membership in the organization discriminate on the basis of race, color, creed, national origin, or physical disability.
  - 1.3.10. Must ensure that no practice which might be considered hazing by law or the National Interfraternity Conference occurs.
  - 1.3.11. Must provide the Office of Greek Life a copy of its constitution to be kept on file.
- 1.4. A member fraternity can be removed from the IFC by two-thirds (2/3) vote of the Council of Presidents, and is automatically removed upon the withdrawal of Auburn University recognition by the President of Auburn University.

### **2. COUNCIL OF PRESIDENTS**

- 2.1. Purpose of the Council of Presidents shall be to provide a forum for discussion of matters of interest and concern among member fraternities, serve as a means of communication between persons and agencies in the University community and member fraternities, and offer the availability of resources and services to member fraternities for concerns which they may indicate.

- 2.2. Regular meetings of the IFC Council of Presidents shall take place bi-monthly during fall, and spring semesters of each academic year (August through May).
- 2.3. There will be a fifty dollar (\$50.00) fine for the second and any additional absence of the President per year (January through December) from an IFC meeting.
- 2.4. The Vice President of Administration shall provide advanced notice of the date, time, and location of each meeting to the Presidents of each member fraternity.
- 2.5. Special meetings may be called by the president or upon the written request of one fourth (1/4) of regular member fraternities stating the purpose of such meetings.
- 2.6. Unless otherwise specified, all decisions shall be made by a majority vote of those present at the time of consideration.
- 2.7. All votes shall be oral unless specified or requested otherwise.
- 2.8. A simple majority of regular member fraternities shall constitute a quorum for the transaction of the business of the IFC Council of Presidents, provided the requirements for calling of such meetings outlined above are met.
- 2.9. Meetings of the IFC Council of Presidents shall be conducted according to generally accepted provisions of the most current edition of Roberts Rules of Order.

### 3. EXECUTIVE BRANCH

- 3.1. Election of officers shall be by the IFC Council of Presidents and shall take place in November of each year.
- 3.2. Any person serving as an IFC Officer shall have been an initiate of a national member fraternity for at least one (1) semester prior to his election as an IFC officer. Furthermore, he and his fraternity shall be in good standing with the IFC and with Auburn University, defined as satisfying all academic, financial, and personal obligations required by them.
- 3.3. He must be an active member of his fraternity.
- 3.4. He must maintain a cumulative grade point average of 2.6 on a 4.0 scale and remain off academic probation for the entire term.
- 3.5. Removal from office of an IFC officer for failure to discharge his responsibilities shall occur upon a two-thirds (2/3) vote of the IFC
- 3.6. Term of office shall be one (1) year. Elections shall be determined by a simple majority vote of members present provided there is a quorum. In case no candidate receives a majority, a runoff between the top two candidates will take place.
- 3.7. Election Process
  - 3.7.1. All Candidates are subject to requirements stated in the By-Laws
  - 3.7.2. The power of electing candidates rests solely in the hand of the legislative body of IFC, the Council of Presidents. Each president will have one vote per officer to cast on behalf of his fraternity. A candidate must receive a majority of the votes in order to win.
  - 3.7.3. The sign-up form for IFC Executive officers will be posted two (2) weeks in advance of the officer test. Candidates must come from IFC member fraternities, as defined in Article II of the IFC Constitution. Each candidate may run for one position and one position only, allowing for no "waterfall" candidates.
  - 3.7.4. The IFC Candidate Test shall be composed of questions. The 25 questions should be based off of the IFC Constitution as well as identifying the persons involved in Auburn's Greek Life. To pass the test, each candidate must answer 20 of 25 questions correctly (80%). Each candidate must also have a cumulative GPA of a 2.6 on the 4.0 scale. Candidates are required to create a platform outlining their ideas

- and plan for the office. This platform is to be turned in at the Candidate Test and the IFC Secretary will distribute the platforms to the presidents.
- 3.7.5. Candidates will be introduced at the Council of Presidents meeting after the Candidate Test is administered. Between the introduction and the next COP meeting, a two (2) week time period, each candidate will be allowed to contact the presidents to discuss their platforms and answer questions. This time should be used constructively, and is to be purely conducted in a business fashion. Meaning, no candidate should use any means other than conversation to earn the president's votes.
  - 3.7.6. The president will receive a ballot with each candidate's name. To vote for the candidate, the president will mark the box beside the candidate's name. Ballots will be collected and votes will be counted by the IFC President and IFC Advisor.
  - 3.7.7. A candidate must receive a majority of the votes in order to win. In the case that no candidate receives a majority, the candidate receiving the least amount of votes will be eliminated and a subsequent run-off will take place until a candidate wins the majority of votes.
  - 3.7.8. In the case of a tie, the IFC President will cast the deciding vote.
  - 3.7.9. Each executive office will be voted on individually. The format will go: President, V.P. of Risk Management, V.P. of Recruitment followed by V.P. of Administration.
  - 3.7.10. During each election the candidates will be given time for a final word, after the candidate has made his statement time will be allotted for two (2) "pros" from the presidents, and then the other candidates will be allowed to do the same. After each candidate has introduced himself, presidents who did not "pro" will be able to make a statement; each president may speak his opinion once, and it should be a pertinent point (nothing personal).
- 3.8. The duties of the President shall be to:
- 3.8.1. Serve as the chief executive officer of the IFC.
  - 3.8.2. Enforce the Constitution of the IFC.
  - 3.8.3. Appoint seven (7) persons to the IFC Judicial Board and three (3) alternates in accordance with the provisions of Article VII, Section B.
  - 3.8.4. Represent the IFC to the University community;
  - 3.8.5. Preside over all meetings;
  - 3.8.6. Serve on such University committees to which he may be appointed, including the Student led Judicial Board, Social Life, and Union Board;
  - 3.8.7. Recommend the removal of any officer for failure to discharge his responsibilities;
  - 3.8.8. Remove any committee chairman for failure to discharge his responsibilities;
  - 3.8.9. Appoint the Administrative Vice President at least three weeks after his election to office and have this appointment confirmed by a majority vote of the IFC Council of Presidents;
  - 3.8.10. Must be in Auburn for the entire summer.
  - 3.8.11. Serve on the IFC Judicial Board Referral Committee.
- 3.9. The duties of the Executive Vice President shall be to:
- 3.9.1. Assist the President as may be deemed appropriate;
  - 3.9.2. Appoint the directors for all IFC Cabinet committees;
  - 3.9.3. Supervise the functioning of all committees under his responsibility while holding at least two cabinet meetings per month;
  - 3.9.4. Responsible for the monthly publication of Between the Columns.
  - 3.9.5. Assist the President as may be deemed appropriate
  - 3.9.6. Take charge of all Philanthropy Challenge events, both in planning and execution

- 3.9.7. Appoint the assistant for Greek Week by March of each year. This appointment must have first approval from the IFC President and then confirmation by a majority vote of the IFC Council of Presidents;
- 3.9.8. Must appoint summer replacement should he not be able to hold regular office hours during the summer.
- 3.9.9. This officer cannot be a member of the same fraternity as the IFC President
- 3.10. The duties of the Vice President of Risk Management shall be to:
  - 3.10.1. Assist the President as may be deemed appropriate;
  - 3.10.2. Assume the office of President in the event that the President is unable to discharge his responsibilities;
  - 3.10.3. Educate each chapter on FIPG, IFC, and Auburn University policies
  - 3.10.4. Be a resource to fraternities in ways to reduce their overall liability;
  - 3.10.5. Ensure that fraternities are following all IFC policies and State laws that could affect them;
  - 3.10.6. Coordinate the registration and checking process of all fraternity parties;
  - 3.10.7. Provide fraternities with the FIPG Risk Management Handbook to ensure that all relevant risk management guidelines are followed;
  - 3.10.8. Hold an educational meeting with Risk Management Chairmen or at least once a semester;
  - 3.10.9. Compile an informational packet concerning procedures to follow in the event of a serious incident involving a fraternity;
  - 3.10.10. Serve on the IFC Judicial Board Referral Committee and shall serve as Referral Committee liaison to the IFC Judicial Board;
  - 3.10.11. Must be in Auburn for the summer.
  - 3.10.12. Aid of the IFC President in appointing seven (7) persons to the IFC Judicial Board and three (3) alternates.
- 3.11. The duties of the Vice President of Recruitment shall be to:
  - 3.11.1. Assist the President as may be deemed appropriate;
  - 3.11.2. Plan, organize and supervise the membership recruitment program of the IFC on behalf of all Auburn fraternities;
  - 3.11.3. Supervise the functioning of all rush guides during the summer;
  - 3.11.4. Organize and distribute a recruitment publication summer session each year;
  - 3.11.5. Must be in Auburn during the summer.
- 3.12. The duties of the Vice President of Administration shall be to:
  - 3.12.1. Assist the President as may be deemed appropriate;
  - 3.12.2. Serve as administrator of all IFC records not specific to the responsibility of other officers;
  - 3.12.3. Serve as the manager of the IFC Office;
  - 3.12.4. Take and maintain minutes of all meetings of the IFC Council of Presidents, IFC Judicial Board, and IFC Executive Committee;
  - 3.12.5. Prepare an agenda to be posted twenty-four (24) hours in advance of regular IFC meetings;
  - 3.12.6. Serve as administrator of all IFC funds including receipt, disbursement, and record keeping thereof;
  - 3.12.7. Prepare for fall and spring semesters of each academic year a financial report for the member fraternities;
  - 3.12.8. Prepare a written budget for the executive officers and present it for approval to the IFC Council of Presidents by February 28 of each year.

- 3.13. No officer of the IFC shall hold concurrently the office of President, Vice President, Treasurer, or Recruitment Chair of his fraternity.
- 3.14. In the event that the Executive Vice President, Vice President of Risk Management, Vice President of Recruitment, or Vice President of Administration is unable to discharge the responsibilities of his office, a new election shall be held.

#### 4. **FINANCIAL**

- 4.1. The fiscal year of the IFC shall be from February 1 to January 31.
- 4.2. The signature of the Assistant Director of Greek Life and either the Treasurer or President shall be required to bind the IFC.
- 4.3. Each colony member applying for regular member class shall pay an application fee of fifty dollars (\$50.00) to the IFC.
- 4.4. Each regular member fraternity shall pay membership dues equal to thirty-eight dollars (\$38.00) plus thirteen dollars (\$13.00) for each member listed on the current semester's roster.
- 4.5. Each colony member fraternity shall pay membership dues equal to fifty dollars (\$50.00) plus three dollars (\$3.00) for each member listed on the current semester's roster.
- 4.6. Each member fraternity is responsible for an assessment of thirty-three dollars (\$33.00) for each of their new members as of two (2) weeks from set rush.
- 4.7. Active member status is defined as:
  - 4.7.1. Any member who pays IFC dues and is listed on the scholarship report
  - 4.7.2. Must be enrolled in Auburn University
- 4.8. Dues must be received by the regular second meeting of the IFC Council of Presidents during fall and spring semesters of each academic year, unless specified differently by the IFC Treasurer. If dues and debts to the IFC are not paid within two weeks (14 days) of the date stated by the IFC Treasurer, a ten percent (10%) fine will be added. After twenty-eight days (28), social probation and loss of voting rights will occur. If the chapter does not pay, the chapter will be sent to the IFC Judicial Board and must present a payment schedule. The date of dues payment will be chosen by the IFC Treasurer.
- 4.9. Payments shall be sent to the IFC Treasurer with checks payable to the Auburn University Interfraternity Council. Dues incentives can be created at the discretion of the IFC Treasurer based on current conditions with the IFC account.
- 4.10. The IFC shall manage two (2) accounts.
  - 4.10.1. General account: The general account shall be funded by membership and chapter dues and shall be maintained in a single bank account. The general account shall be used to finance general activities and projects of the IFC, furnish office supplies, and provide for any other expenditure as designated by the President, Vice President of Administration, or Assistant Director of Greek Life.
  - 4.10.2. Auburn University account: The Auburn University account shall be funded by recruitment registration fees which shall be fifty dollars (\$50.00) per man who accepts a bid of membership. The account will be used to fund any IFC operations that may be paid by the Auburn University account.
- 4.11. All Executive Officers shall receive compensation for their work so long as they are fulfilling their duties.
  - 4.11.1. The President shall receive compensation in the amount of one thousand dollars (\$1,100.00) each semester of his term, and one thousand dollars (\$800.00) over the summer.

- 4.11.2. The Executive Vice President, Vice President of Risk Management, Vice President of Recruitment, and Vice President of Administration shall receive compensation in the amount of nine hundred dollars (\$900.00) each semester of his term, and six hundred dollars (\$600.00) over the summer.
- 4.11.3. No officer shall receive compensation for any semester unless he is enrolled in Auburn University with the exception of summer term for that semester, and is able to devote sufficient time to the fulfillment of his responsibilities. He must work a minimum of eight (8) hours each week.
- 4.11.4. Bonuses may be awarded to officers on salary at the discretion of the Assistant/Director of Greek Life, no more than 25% of the total salary.
- 4.11.5. The IFC Judicial Board Chairman shall receive compensation in the amount of two hundred dollars (\$200.00) each semester of his term.

## 5. **CABINET**

- 5.1. Requirements are at the discretion of the Executive Vice President
- 5.2. Those wishing to become cabinet members shall do so by submitting an application to, and interviewing with the selections committee. This committee shall be made up of the IFC Executive Council and Members of the Office of Greek Life. The selections shall be made within three weeks of the beginning of spring semester and are subject to approval by a vote of the IFC Council of Presidents.
- 5.3. The cabinet shall be directly overseen by the Executive Vice President and shall report to this position. The Executive Vice President and his cabinet shall meet once a month as a general assembly. Committees shall meet individually as deemed necessary by the Executive Vice President and the Cabinet Directors. The Executive Vice President shall report directly to the Council of Presidents concerning the business of the cabinet.
- 5.4. Each director will be given a working budget for their disposal as deemed fit by the IFC Vice President of Administration
- 5.5. Each cabinet member must be an active dues paying member of his fraternity and fulfill any requirements deemed appropriate by the Executive Vice President.
- 5.6. Appointment of such new directors shall be recommended as deemed appropriate by the IFC Executive Vice President and confirmed by a majority vote of the IFC Council of Presidents.

## 6. **ADVISOR**

- 6.1. The duties of the Assistant Director of Greek Life as related to the IFC shall be to:
  - 6.1.1. Assist and advise all officers in the discharge of their duties
  - 6.1.2. Serve as a voting member of the IFC Judicial Board Referral Committee;
  - 6.1.3. Serve as an ex-officio member of all committees of the IFC;
  - 6.1.4. Read and offer suggestions to all correspondence and publications, including the website, written by student officers on behalf of the Interfraternity Council;
  - 6.1.5. Immediately notify IFC President and Vice-President of Risk Management of any information he/she receives regarding any possible violations of IFC, Auburn University, or State and local laws or policies, or any other information that may indicate fraternal misconduct;
  - 6.1.6. Notify and attempt to include IFC President or Vice-President of Risk Management in any and all investigations, interviews, letters, faxes, e-mails, phone calls, and all other correspondence relating to situations of possible fraternal misconduct unless a clear and evident conflict of interest may be established with

both of the aforementioned officers. In the event of said conflict, the Vice President of Recruitment, Public Relations, or Administrative Vice President should take their place;

6.1.7. Meet with all student officers and committee chairmen as deemed necessary to offer advice, suggestions, etc. as related to their compliance with Article IV and Article V;

6.1.8. Advise and serve as a reference for IFC and all its member fraternities.

## **7. AMENDMENTS AND CHANGES TO BY-LAWS**

7.1. Changes to these by-laws require a unanimous vote of the IFC Executive Officers.

7.2. If the executive board votes to change these by-laws, they must notify the Council of President via electronic communication within forty-eight (48) hours of said vote.

# **Auburn University**

## **Interfraternity Council Risk Management Policy**

### **ALCOHOL AND DRUGS**

1. The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, province, county, city and institution of higher education, and must comply with either the BYOB or Third Party Vendor Guidelines.
2. No alcoholic beverages may be purchased through or with chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase or use of a bulk quantity or common source(s) of alcoholic beverage, for example, kegs or cases, is prohibited.
3. OPEN PARTIES, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, are prohibited.
4. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (i.e., those under legal drinking age).
5. The possession, sale or use of any ILLEGAL DRUGS or CONTROLLED SUBSTANCES while on chapter premises or during a fraternity event or at any event that an observer would associate with the fraternity is strictly prohibited.
6. No chapter may co-sponsor an event with an alcohol distributor or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) at which alcohol is given away, sold or otherwise provided to those present. This includes any event held in, at or on the property of a tavern as defined above for purposes of fundraising. However, a chapter may rent or use a room or area in a tavern as defined above for a closed event held within the provisions of this policy, including the use of a third party vendor and guest list. An event at which alcohol is present may be conducted or co-sponsored with a charitable organization if the event is held within the provisions of this policy.
7. No chapter may co-sponsor, co-finance or attend or participate in a function at which alcohol is purchased by any of the host chapters, groups or organizations.
8. All recruitment or rush activities associated with any chapter will be non-alcoholic. No recruitment or rush activities associated with any chapter may be held at or in conjunction with a tavern or alcohol distributor as defined in this policy.
9. No member or pledge, associate/new member or novice shall permit, tolerate, encourage or participate in "drinking games." The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, "beer pong," "century club," "dares" or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol.
10. No alcohol shall be present at any pledge/associate member/new member/novice program, activity or ritual of the chapter. This includes but is not limited to activities associated with "bid night," "big brother – little brother" events or activities, / "big sister - little sister" events or activities, "family" events or activities and initiation.

### **HAZING**

No chapter, colony, student or alumnus shall conduct nor condone hazing activities. Permission or approval by a person being hazed is not a defense. Hazing activities are defined as:

"Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue, physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste, engaging in public stunts and buffoonery, morally degrading

or humiliating games and activities, and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law."

### **SEXUAL ABUSE AND HARASSMENT**

The fraternity will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions, activities or events, whether on chapter premises or an off-site location which are demeaning to women or men, including but not limited to verbal harassment, sexual assault by individuals or members acting together. The employment or use of strippers, exotic dancers or similar, whether professional or amateur, at a fraternity event as defined in this policy is prohibited.

### **FIRE, HEALTH AND SAFETY**

1. All chapter houses should meet all local fire and health codes and standards.
2. All chapters should post by common phones and in other locations emergency numbers for fire, police and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
3. All chapters should comply with engineering recommendations as reported by the insurance company or municipal authorities.
4. The possession and/or use of firearms or explosive or incendiary devices of any kind within the confines and premises of the chapter house is prohibited.
5. Candles should not be used in chapter houses or individual rooms except under controlled circumstances such as initiation.

### **EDUCATION**

Each fraternity shall annually instruct its students and alumni/alumnae in the Risk Management Policy of FIPG, Inc. Additionally, all students and key volunteers shall annually receive a copy of the Risk Management Policy and a copy of the policy shall be available on the fraternity website.

Adopted by IFC: 08/19/2008

**Auburn University**  
**Interfraternity Council Social Event Policy**  
*(Ratified by the Council of Presidents on September 19, 2011)*

I. Social Event

A social event, in the context of its application to fraternities at Auburn University, shall be defined by the Interfraternity Council (IFC) as any event involving active and/or alumni members, requiring advanced planning on behalf of the chapter and/or use of chapter funds. Examples of such events include, but are not limited to:

- Band parties
- Date parties
- Predetermined social at a bar or tavern
- Predetermined social held in conjunction with another fraternity or sorority
- Tailgates sponsored by the chapter
- Formals\*

It should be noted that activities pertinent to regular chapter operations and new member education are **NOT** considered to be social events. Examples of such activities include, but are not limited to:

- Chapter meetings
- Pledge swaps
- Intramural sports
- Community service or philanthropic events

Certain events, while social in nature, may be permitted in accordance with this policy to provide a chapter the opportunity to display the numerous beneficial aspects of a fraternity to outside parties. These activities are limited to:

- One (1) Alumni event per semester\*†
- One (1) Parent's event per semester\*†

If for some reason a question regarding the proper classification of an event or activity should still exist, it is the responsibility of that individual chapter to consult with IFC **before** proceeding with such an event or activity.

\* Subject to IFC discretion

† Must obtain IFC approval two (2) weeks prior to scheduled date of event

REQUIREMENTS FOR THEME PARTY CONSTRUCTION PROJECTS  
FOR ON-CAMPUS FRATERNITIES  
(SUMMARY VERSION)

This policy was developed to help ensure that each fraternity constructing temporary structures for theme parties will use appropriate safety standards throughout the process.

Part I: Policy Regarding Theme Party Construction Projects

1. On-campus fraternities that plan to build temporary structures must have all plans and structures reviewed and approved by a licensed private inspector.
  - a. All designs and plans must be submitted to a licensed private inspector at least one month prior to the initiation of construction for the event.
  - b. All approved construction projects will require a minimum of one on-site inspection by the licensed private inspector.
  - c. Contact information for licensed private inspectors may be obtained from Mr. Jerry Williams (501-3170) of the Codes Enforcement Division.
2. Fraternities must obtain a letter of approval for the structure party from your National Headquarters and submit it to the IFC Advisor at least 14 days prior to the *initiation of construction*.
  - a. This provides verification that the proposed construction is within risk management guidelines and insurance coverage of their National HQ's. Submit this verification on official HQ letterhead with current contact information.
3. Fraternities must submit the letter of approval from the licensed private inspector to the IFC Advisor no later than 24 hours prior to the start of the event.
4. Fraternities must register the party with the IFC as part of the established party registration process.
  - a. All theme parties must follow all IFC risk management standards and guidelines.
5. All structure party's must adhere to the following time guidelines:
  - a. Construction of temporary structures may begin no more than 30 days prior to the event
  - b. All construction materials must be removed from the premises and properly disposed of by 5:00 PM the Friday following the event.
  - c. Temporary structures may not be used for more than four consecutive days.

Part II: Building and Construction Standards for Theme Party Projects

1. The Auburn City Codes Enforcement Division has the responsibility and authority to set all construction standards for safety assessment.
2. Construction Specifications:
  - o Platforms or other structures that people can stand, sit, or climb on shall be no higher than 30 inches tall.
  - o Decorative non-habitable temporary structures shall be no higher than 12 feet tall.
  - o The construction of pools, ponds, towers, slides, rope bridges, or similar construction is not allowed.
  - o Structures including walkways, pathways, and platforms shall be built with dimensioned grade lumber. Lumber must be appropriate for spans and load.
  - o No torches or other open flames may be within 15 feet of the structure or other flammable materials.

3. No changes, additions, and/or deletions may be made to the design once approved unless written designation is provided by the licensed inspector.
4. Fraternities will be responsible for all expenses, if applicable, incurred in the approval and/or inspection process of their temporary structure.

Approved: 02/13/02

Updated: 03/21/08

REQUIREMENTS FOR THEME PARTY CONSTRUCTION PROJECTS  
FOR **OFF-CAMPUS** FRATERNITIES  
(SUMMARY VERSION)

This policy was developed to help ensure that each fraternity constructing temporary structures for theme parties will use appropriate safety standards throughout the process.

Part I: Policy Regarding Theme Party Construction Projects

1. Off-campus fraternities that plan to build temporary structures must have all plans and structures reviewed and approved by Mr. Jerry Williams (501-3170) with the City Codes Office.
  - a. All designs and plans must be submitted to Mr. Williams at least one month prior to the *initiation of construction* for the event.
  - b. All approved construction projects will require a minimum of one on-site inspection by Mr. Williams.
  - c. Upon inspection, Mr. Williams will provide the fraternity with either a written letter of approval or denial based upon their compliance with construction guidelines
2. Fraternities must obtain a letter of approval for the structure party from your National Headquarters and submit it to the IFC Advisor at least 14 days prior to the initiation of construction.
  - a. This provides verification that the proposed construction is within risk management guidelines and insurance coverage of their National HQ's. Submit this verification on official HQ letterhead with current contact information.
3. Fraternities must submit the letter of approval from Mr. Williams to the IFC Advisor no later than 24 hours prior to the start of the event.
4. Fraternities must register the party with the IFC as part of the established party registration process.
  - a. All theme parties must follow all IFC risk management standards and guidelines.
5. All structure party's must adhere to the following time guidelines:
  - a. Construction of temporary structures may begin no more than 30 days prior to the event
  - b. All construction materials must be removed from the premises and properly disposed of by 5:00 PM the Friday following the event.
  - c. Temporary structures may not be used for more than four consecutive days.

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  - o The construction of pools, ponds, towers, slides, rope bridges, or similar construction is not allowed.
  - o Structures including walkways, pathways, and platforms shall be built with dimensioned grade lumber. Lumber must be appropriate for spans and load.
  - o No torches or other open flames may be within 15 feet of the structure or other flammable materials.

7. No changes, additions, and/or deletions may be made to the design once approved by the City of Auburn unless written approval is obtained from Mr. Williams.
8. Fraternities will be responsible for all expenses, if applicable, incurred in the approval and/or inspection process of their temporary structure.

Approved: 02/13/02

Updated: 03/21/08

## **Auburn University Interfraternity Council Noise Policy**

### **OUTDOOR PARTIES:**

- **AMPLIFIED SOUND MUST END BY 12:00 A.M. SUNDAY THROUGH THURSDAY**
- **AMPLIFIED SOUND MUST END BY 1:00 A.M. FRIDAY AND SATURDAY**

### **INDOOR PARTIES:**

- **AMPLIFIED SOUND MUST END BY 12:00 A.M. SUNDAY THROUGH THURSDAY**
- **AMPLIFIED SOUND MUST END BY 2:00 A.M. FRIDAY AND SATURDAY**

### **\*\*\*\*\*INDOOR PARTY DEFINED\*\*\*\*\***

An “indoor” fraternity party at an Auburn University fraternity house, defined by the Interfraternity Council and Office of Student Affairs shall be:

Those parties which take place within four walls, a ceiling, and amplified sound is maintained inside a fraternity house. If amplified sound should penetrate outside the house, then it is the fraternities responsibility to maintain the sound at a reasonable level (defined by respective Police Department), so as not to bother surrounding neighbors.

Should a fraternity not maintain a reasonable level of sound (defined by respective Police Department), then the party will not be considered “indoor,” and must follow “outdoor” party rules and procedures.

**Auburn University  
Interfraternity Council  
House and Grounds Maintenance Policy**

In order to maintain a safe and respected fraternity community, the following guidelines regarding house and grounds upkeep are proposed:

1. Each chapter is responsible for maintaining the basic operations of its house including payment of all utility bills, compliance with all fire code requirements, and any further regulations set forth by Auburn University or the City of Auburn as applicable.
2. Each chapter is responsible for maintaining the respectable and reasonable appearance of their house and grounds. Each chapter is charged with the following:
  - a. Upkeep of the lawn so that grass does not exceed ten inches in height,
  - b. Disposal of trash by noon the day after any social event,
  - c. Repair of damage to house or grounds within a reasonable period of time.

Repeated failure to comply with these standards may warrant referral to IFC Judicial Board.

**Auburn University  
Interfraternity Council  
Gentleman's Standard Policy**

IFC expects all member chapters to abide by the risk management standards set forth by the university and their respective headquarters. IFC also expects all member chapters to uphold the honorable values set forth in the Auburn Creed such that all members will present themselves as respectful gentleman and leaders. Also, IFC expects that member chapters will take the responsibility of knowing that they represent themselves, their national fraternity, fellow Auburn IFC fraternities, and Auburn University itself in all of their actions and will hold all in the same level of respect and honor.

Approved: 02/08/2005

**Auburn University  
Interfraternity Council  
Fire & Life Safety Program**

**Section A. Fire Safety Education**

1. Standards
  - a. The Chapter President and Chapter Fire Marshal shall be required to attend the fire safety education program at the start of each fall and spring semester.
2. Results of non-compliance
  - a. Failure of the required chapter officer(s) to attend the fire safety education program will result in a fine of \$50 (per absent officer), which shall be assessed to the respective chapter. Offending officers will be required to attend a rescheduled fire safety education program.
    - i. If the appropriate officer(s) fail to attend the rescheduled fire safety education program, the chapter will be subject to review by the IFC Judicial Board Referral Committee.

**Section B. House Occupancy Sheet**

1. Standards
  - a. The house occupant information sheet is due to the Office of Greek Life prior to the start of classes each fall and spring semester.
    - i. The form shall be made available to chapters by the Office of Greek Life.
2. Results of non-compliance
  - a. For each day that the form is late, the chapter will be fined \$50.

**Section C. Fire Inspections and Code Enforcement**

1. Standards
  - a. The chapter must complete a fire inspection each fall and spring semester, in conjunction with the Auburn City Fire Inspector. The time and date of the inspection shall be made known to the chapter in advance. The Chapter Fire Marshal must accompany the City Fire Inspector during the inspection and provide access to chapter property.
  - b. The chapter shall have 30 days to correct noted fire code violations. Re-inspections will occur after the 30-day period (when necessary), to evaluate the correction of previously cited code deficiencies. Unique deficiencies may be noted during a re-inspection, requiring an additional re-inspection.
    - i. Note: Some violations may be a safety hazard which requires immediate correction.
2. Results of non-compliance
  - a. Failure to pass a fire inspection will result in a re-inspection, which shall be conducted following the 30-day period after the initial inspection. Re-

inspections will continue until the chapter passes an inspection. Upon re-inspection, failure to correct previously cited violations will result in a fine of \$50 and an additional re-inspection.

- b. If the chapter is found to be in violation of a particular code deficiency upon three consecutive inspections:
  - i. The chapter shall be immediately placed on social probation until a subsequent inspection is passed.
  - ii. The issue will be reviewed by the IFC Judicial Board Referral Committee.

#### **Section D. Fire Drill**

##### **1. Standards**

- a. Each fall and spring semester, the chapter must participate in an unannounced fire drill. After the fire alarm is activated by the City Fire Inspector, the structure must be vacated within 120 seconds. All persons must remain outside of the structure until clearance to re-enter is given by the City Fire Inspector.
  - i. Effort will be made to not schedule fire drills during registered, planned events (e.g. recruitment, initiation). The Office of Greek Life will assist with coordination.

##### **2. Results of non-compliance**

- a. Upon first failed fire drill in a single semester:
  - i. The chapter shall be fined \$50.
  - ii. The chapter membership will participate in a fire and life safety educational program.
  - iii. A second unannounced fire drill will be conducted.
  - iv. For individual and/or egregious offenses, the issue may be reviewed by the Office of Student Conduct, the City of Auburn, and/or other judicial agencies.
- b. Upon consecutive failed fire drills:
  - i. The chapter is immediately placed on social probation until a subsequent fire drill is passed.
  - ii. The chapter is reviewed by the IFC Judicial Board Referral Committee. If the Referral Committee sends the issue to IFC Judicial Board, it is recommended that one month of social probation be levied as punishment.
    - 1. The amount of time spent on social probation between the second consecutive failed fire drill and the successful completion of a subsequent fire drill may be retroactively counted toward the length of time on social probation that is sanctioned by IFC Judicial Board (when applicable). The IFC Judicial Board determines whether or not doing so is appropriate.

- iii. For individual and/or egregious offenses, the issue may be reviewed by the Office of Student Conduct, the City of Auburn, and/or other judicial agencies.
- c. Any member failing to comply with the directives of the fire drill may be referred to the Auburn University conduct process.

### **Section E. Monthly Fire and Life Safety Self-Inspection**

- 1. Standards
  - a. The Chapter Fire Marshal must perform a monthly fire and life safety self-inspection in accordance with the monthly fire self-inspection form. The form must be completed and submitted to the Office of Greek Life.
    - i. The form shall be made available to chapters by the Office of Greek Life.
    - ii. The Chapter President shall review the form.
    - iii. The signatures of the Chapter President and Chapter Fire Marshal shall be required on the form, acknowledging the responsibility and liability for accurate reporting.
- 2. Results of non-compliance (listed on the self-inspection form)
  - a. The chapter will be fined \$50 for failure to turn in a fire self-inspection form by the due date.
  - b. If the chapter is not current on its self-inspections, it will be prohibited from registering parties with the IFC.
  - c. Continued lack of compliance by the chapter may result in a referral to the IFC Judicial Board.

### **Section F. Malicious Calls to the Fire Department**

- 1. Classification of Calls to the Fire Department
  - a. The fire department will classify all calls as “accidental” or “malicious”.
    - i. Following a malicious call, the chapter may contact the fire department if it has additional information (pertaining to the incident) and wishes to appeal the classification of the call.
- 2. Results of Malicious Calls to the Fire Department
  - a. The fire department has the authority to give citations to specific individuals who are found to be responsible for triggering malicious alarms.
  - b. If a chapter posts two verified malicious calls in a single semester, the City of Auburn will send a notice to the Office of Greek Life and to the chapter, outlining the issue and noting the potential consequences of further non-compliance.
    - i. The chapter’s house corporation will be copied on the correspondence.

- c. An extreme amount of continuous malicious calls to the fire department may result in review of the chapter by the IFC Judicial Board Referral Committee.
- d. For individual and/or egregious offenses, the issue may be reviewed by the Office of Student Conduct, the City of Auburn, and/or other judicial agencies.