Date Received:_____

FRATERNITY FIRE AND LIFE SAFETY
MONTHLY FIRE SELF-INSPECTION FORM

Instructions:

- To be completed by the Chapter Fire Marshal
- To be reviewed and signed by the Chapter President
- Form must be **turned in no later than the last class day of each month.**
- **Forms must be turned in to Amanda Clare, room 3132 or Bo Mantooth, room 3142, in the Student Center.**
- **Failure to turn in the form by the due date will result in a $50 fine. Fraternities not current on their self-inspections will be prohibited from registering parties with the IFC.** Continued lack of participation by the fraternity will result in a referral to IFC Court.

Chapter:_____

Fire Marshal:_____

E-mail:_____Phone Number:_____

1) Are all exit routes, including stairwells, clear of obstructions?

   _____yes _____no

   Comments:_____

   Corrective Action Taken:_____

2) Do all exit routes have lighted signs?

   _____yes _____no

   Comments:_____

   Corrective Action Taken:_____

3) Are all exit signs working with no burned out light bulbs?

   _____yes _____no

   Comments:_____

   Corrective Action Taken:_____

4) Are all exit routes and common areas adequately illuminated?

   _____yes _____no

   Comments:_____

   Corrective Action Taken:_____

5) Are all exit doors free of interior locking devices?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

6) Is there an exit plan posted in the hallways and in each bedroom on each floor?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

7) When was the last time the smoke detectors were tested?

Date:_____

Comments:_____

8) Are all the fire extinguishers in place and appropriately charged according to your visual inspection?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

9) Are extinguishers mounted on the wall in hallways and easily accessible?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

10) Is the fire alarm system operating with warning sounds and/or lights?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

11) Are emergency lights present and in working order?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

12) When was the last time the kitchen suppression system was inspected? (On the system is a tag that notes the last time the system was serviced.)

_____yes _____no

Comments:_____

Corrective Action Taken:_____

13) Are all electrical appliances in good working condition?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

14) Are all electrical cords in good condition (no fraying or splices)?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

15) Are there any flammable liquids stored in the house or under any staircases? (kerosene, paint thinner, mineral spirits, gasoline, etc)

_____yes _____no

Comments:_____

Corrective Action Taken:_____

16) If smoking is allowed in the house, are there provisions made to dispose of cigarettes properly?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

17) Is the laundry area kept clean, including dryer filters and vents?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

18) Is trash removed weekly?

_____yes _____no

Comments:_____

Corrective Action Taken:_____

By submitting this information, I am supplying factual information to the Interfraternity Council of Auburn University:

_____ _____

Chapter Fire Marshal Date

Reviewed by:

_____ _____

Chapter President Date

Copies To:

- *IFC Advisor*
- *Chapter Advisor*
- *Chapter Housing Corporation*

Original copy should be maintained by your Chapter Fire Marshal Notebook along with all other Fire Marshall documentation such as Fire Drill Documentation, City Fire Inspection Reports, etc. This notebook will be turned in to the IFC Advisor at the end of the semester along with the final fire self-inspection report.

For questions call Bo Mantooth at 334-844-1989.