



REGISTERING, ENROLLING & COMPLETING CITI TRAINING

AUBURN CITI WEBSITE ACCOUNT GUIDANCE: <https://cws.auburn.edu/ovpr/pm/compliance/CITI-SSO>

Follow the guidance to access or create a CITI Account affiliated with Auburn University.

STEP 1: COURSE ENROLLMENT

- **Select the course(s)** you wish to take.
- Click **“Complete Registration.”**

COURSE COMPLETION:

- Courses selected in STEP 1 will be listed on your “Main Menu.”
- To begin training, **click on the course you wish to take.** You will see a list of the required modules. After you read the educational information provided in a module, you may be asked to complete a quiz covering that information.

NOTES

- All modules do not have to be completed at one time.
- You must complete the course with at least an 80% score.
- To print a Course Completion Report, click on “Completion Report” beside the course on your “Main Menu.”
- For technical problems, contact citisupport@med.miami.edu. For questions regarding research compliance training requirements, contact the Office of Research Compliance (334-844-5966).

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- ▶ Click here to affiliate with another institution
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Main Menu > Add Course/Update Learner Groups

Select Curriculum - Auburn University (964)

* indicates a required field.

* Through a series of response driven questions you may review the courses and modules currently offered by the AU CITI Program.
Choose all that apply

- I want to take Animal Care and Use (ACU) courses.
- I want to take the Conflict of Interest (COI) course.
- I want to take the Export Control (EC) course.
- I want to take Good Lab Practices (GLP) course.
- I want to take the Human Subjects Research (HSR) courses.
- I want to take Institutional/Signatory Official courses.
- I want to take the Responsible Conduct of Research (RCR) Basic course.
- I want to take the Responsible Conduct of Research (RCR) Refresher course.

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Main Menu > Add Course/Update Learner Groups

Select Curriculum - Auburn University (964)

* indicates a required field.

*
Animal Care and Use (ACU)


IACUC protocol approval requires completion of modules and courses based on your ROLE within the AU ACU Program, your animal-related ACTIVITIES and your applicable SPECIES.

*Please choose one learner group below based on your ROLE in the Auburn University Animal Care and Use Program. You will be enrolled in the Basic Course for that group.
Choose one answer

- IACUC Member/IACUC Staff - Non-Animal User
- IACUC Member/IACUC Staff - Animal User
- IACUC Community Member
- Animal User, Investigator, Animal Caretaker, Facility Personnel, Other

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Main Menu > Add Course/Update Learner Groups

Select Curriculum - Auburn University (964)

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****Please choose the type of ACTIVITIES involved in your animal work. Completion of appropriate modules and courses based on your activities is required for IACUC Protocol Approval.**
Choose all that apply

- Antibody Production
- Antibody Production in Animals
- Dog Exercise
- Prolonged Restraint
- Using Hazardous and Toxic Agents in Animals
- Using Explosive Agents in the Animal Facility
- Surgery
- Aseptic Surgery
- Collecting Blood Samples
- Wildlife Research and Activities
- Post Protocol Care of Mice and Rats
- None apply at this time. Thank you.

Next Start Over

Select the appropriate choices for your work, click "Next"

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Select Curriculum - Auburn University (964)

* indicates a required field.

*Please choose the type(s) of SPECIES involved in your animal work. Completion of appropriate modules and courses based on the species is required for IACUC Protocol Approval.
Choose all that apply

- Amphibians
- Cats
- Dogs
- Ferrets
- Fish
- Gerbils
- Guinea Pigs
- Hamsters
- Horses
- Mice
- Rabbits
- Rats
- Reptiles
- Swine
- Zebrafish
- Species involved in my work not listed.

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Select the appropriate choices for your work, click "Next"

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Main Menu

✔ Your request has been successfully submitted.

▼ Auburn University Courses

Course	Status	Completion Report	Survey
Post-Approval Monitoring (PAM)	Not Started	Not Earned	
Working with the IACUC	Not Started	Not Earned	

My Learner Tools for Auburn University

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Selecting "none" on the two previous pages, gives these Training Modules to be completed. Your list may differ depending upon your previous choices.

Click on the individual modules to complete training

If you need to make changes in your selections, click "Add a Course or Update Learner Groups to make changes in your selections